

Taylor Independent School District
3101 N. Main St., Ste. 104
Taylor TX. 76574



**Request for Qualifications for
Surveying Services**

**RFQ No. # 2022/2023-2
RFQ DEADLINE: March 20, 2023 by
10:00 AM**

Taylor Independent School District

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REQUEST FOR QUALIFICATIONS from

General Land Surveying Service Qualifications for the selection of a General Land Surveying Service will be received by the Taylor Independent School District at 3101 N. Main St., Taylor, TX 76574 until 10:00 AM on Monday, March 20, 2023. The Request for Qualifications Package will be available beginning February 27, 2023, and may be obtained from the Taylor ISD website (taylorisd.org) under Departments/Business & Finance/RFQ/RFQ #. Any questions regarding this RFQ, are to be addressed to Attn: Lance Weilder. The Request for Qualifications process will be utilized as authorized in Texas Government Code Subchapter F, Section 2269.251. The Request for Qualifications for General Land Surveying Service process enables Taylor ISD to shortlist General Land Surveying Service based on the evaluation of qualifications. THE DISTRICT HOLDS THE RIGHT TO CONSIDER QUALIFICATIONS NOT PROPERLY COMPLETED, TO BE CONSIDERED NON-RESPONSIVE.



SELECTION PROCESS

- The selection process for this project will be accomplished in a one-step process as provided in the Texas Government Code Subchapter F Section 2269.251
- After the date of submission, the District will evaluate and rank each submission per the criteria outlined in the published document.
- The final selection of a General Land Surveying Service for this project will be based on a combined evaluation of qualifications and cost of services to determine the “best value” to the District.
- No General Land Surveying Service will be finally selected until a contract between the General Land Surveying Service and the Owner is signed.
- The Selection Committee consisting of Taylor ISD administrators and the Program Manager will make an initial evaluation of the qualifications. The committee’s recommendation will be considered by the Taylor ISD Board of Trustees (“Board”). The final decision-making authority on the Offeror rests with the full Board. Decision-making authority has not been delegated to any person or entity other than the Board.
- The District will make such investigations as it deems necessary to determine the ability of the Offeror to perform the Work, and the Offeror shall furnish all such information and data for this purpose as may be requested. The District reserves the right to reject any submissions if the evidence submitted by, or investigation of, such Offeror fails to satisfy the District that such Offeror is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein.
- A decision regarding the determination of the successful Offeror will be made by the District as soon as practical.

Upon receipt of the qualifications, the Evaluation Team will review and evaluate the qualifications based on the following evaluation criteria:



EVALUATION CRITERIA FOR STEP ONE General Land Surveying Service (GLSS)

	Evaluation Criteria	Point System
1	Corporate Information – Detailed corporate information, firm contacts, established years of business; firm’s corporate history; licensed trades; pending litigation, EMR safety record.	25
2	Experience of the GLSS team – Personnel information, organization charts, assigned personnel resumes; regional market experience.	30
3	Financial Strength & Project Audit Procedures – Financials; surety detail; payment bonds detail; bonding capacity detail.	20
4	References – Past projects and references. REFERENCES WILL BE CHECKED.	25
5	Total	100

An administrative recommendation (based on “Best Value”) will be made to the Board of Trustees at a future Board Meeting based on the Offeror receiving the highest evaluation score.

END OF SELECTION

PROCESS SUBMISSION FORMAT FOR REQUEST FOR QUALIFICATIONS



Submit five (5) bound copies and one (1) electronic file of the information listed organized in the following manner:

TAB 1: CORPORATE INFORMATION

1. Detailed corporate information, such as firm contacts
2. Established years of business; firm's corporate history
3. Licensed trades
4. Pending litigation
5. EMR safety record

TAB 2: EXPERIENCE OF THE GLSS TEAM

1. Proposed organization
2. Assigned personnel resumes
3. Regional market experience

TAB 3: FINANCIAL STRENGTH & PROJECT AUDIT PROCEDURES

1. Financial statement
2. General financial information surety detail payment bonds detail bonding capacity detail

TAB 4: REFERENCES

1. Detailed project listing for up to (10) K-12 projects and /or projects in the past 5 years professional service firm references

END OF SUBMISSION

General Land Surveying Service Scope of work:



Providing services defined by the Texas Professional Land Surveying Practices Act as "Professional surveying". Professional surveying shall mean the practice of land, boundary, or property surveying or other similar professional practices. The term includes:

- performing any service or work the adequate performance of which involves applying special knowledge of the principles of geodesy, mathematics, related applied and physical sciences, and relevant laws to the measurement or location of sites, points, lines, angles, elevations, natural features, and existing man-made works in the air, on the earth's surface, within underground workings, and on the beds of bodies of water to determine areas and volumes for:
 - locating real property boundaries;
 - platting and laying out land and subdivisions of land; or
 - preparing and perpetuating maps, record plats, field note records, easements, and real property descriptions that represent those surveys; and
- consulting, investigating, evaluating, analyzing, planning, providing an expert surveying opinion or testimony, acquiring survey data, preparing technical reports, and mapping to the extent those acts are performed in connection with acts described by this subdivision.

Respondent must be licensed as a Registered Professional Land Surveyor (RPLS) to practice professional surveying in the State of Texas, as well as all other accreditations, certifications and designations of expertise necessary to provide the services specified herein